

CITY OF MILPITAS
MINUTES

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** March 7, 2022
- Place of Meeting:** Via Teleconference (Virtual Meeting).
- I. Call to Order:** Chair Davis called the meeting to order at 7:00pm
- II. Flag Salute:** Chair Davis led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Davis, Ehardt, Strauss, Jackson, Current, Montemayor and Gill
- Commissioners Absent: Thomas and Caidoy
- City Staff Present: Renee Lorentzen – Recreation and Community Services Director
Josh Clevenger – Recreation and Community Services Supervisor
Justin Yount – Public Services Assistant
- IV. Seating of Alternates:** Jackson
- V. Approval of Agenda:** **MOTION** to approve the agenda for March 7, 2022 as submitted.
- M/S: Strauss/Jackson Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from February 7, 2022 as submitted.
- M/S: Current/Ehardt Ayes: Davis, Ehardt, Strauss, Jackson, Current
Abstain: Montemayor and Gill
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**
- None
- IX. Business Items**
- a. Proposed 2023-2027 Capital Improvement Program (CIP) – Park Projects Priority – City Staff**
City Engineering staff, Michael Silveira and Steve Erickson presented the Parks Projects in the proposed 2023-2027 Capital Improvement Program to the Commission. Presentation outlined various park project accomplishments, projects to be completed and started in FY 22-23, park project priorities and challenges, and the proposed 5-year CIP park projects. Staff suggested that all Commissioners review projects in CIP. Presentation was received by Commission with brief discussion afterwards regarding the various sources in funding these projects.

Motion to receive presentation and recommend to City Council for approval.

M/S: Montemayor/Ehardt

Ayes: All

b. Update on Historical Society Historical Tour – Commissioner Ehardt

Commissioner Ehardt, who is also a current Historical Society member, provided an update on the Board meeting discussion and informed Commissioners of a change in direction regarding originally planned bus tour. It has been suggested to allow for three tours based on Historical events – Historical Series Tour, which would take place in June, August and October. This would help increase participation and target various audiences. Suggested tour ideas included Serra Way/Main St., the Grammar School/Library, Alviso Adobe, Weller Ranch and the Ford Plant. Staff Lorentzen encouraged Commission to obtain ideas for tours from the community. Other ideas included audio/visual presentations at the Main Library on historical information as well as Story Walks through Main St. with QR codes for quick information access. Commission is tasked with assisting with advertising through community outreach. Suggested advertising also included Facebook, City and Newspaper posting.

c. Dale Flunoy Memorial Bench Donation

The Commission voted unanimously to recommend final City Council approval of the Park and Recreation Donation Application submitted by Rosana Cacao and Elias Peralta for the installation of a Memorial Bench at the Milpitas Community Center for Dale Flunoy, retired City employee, to City Council for final consideration and approval. Dale passed away unexpectedly last year. After working over four decades with the City, Dale retired in March of 2021 and passed away just 4 months later. The family has requested that a memorial bench for Dale Flunoy be placed on the Milpitas Community Center grounds. Per the Donations to Parks and Recreation Programs Policy the Flunoy-Peralta family accepts all financial responsibility of the donation which includes the bench and plaque procurement and installation.

Motion to recommend item to City Council for approval.

M/S: Davis/Current

Ayes: All

d. Discussion on Work Plan Goal, Bicycle and Pedestrian Trails – City Staff and Ad Hoc

Ad Hoc group met (Commissioners Davis, Strauss and Thomas) regarding two possible routes for upcoming Bike Event. Commissioner Davis presented a slideshow of information compiled from the group. First route would be the Coyote Creek North trail with second option as the Coyote Creek South trail. With further discussion, it was agreed upon to hold event on the South trail. Given this trail runs through McCarthy Ranch, staff suggested the idea of possible donations or grab bags for participants with coupons for restaurants/food places in the surrounding area. Also, Due to various challenges with dates proposed by Ad Hoc group, it was agreed upon to hold event on 8/20 to hopefully increase participation. Event start time is set for 9:30am. Ad Hoc will continue to work with staff on event specifics as well as advertising and will report to Commission at future meeting.

Motion to hold bike event on 8/20/22 at 9:30am.

M/S: Jackson/Current

Ayes: All

e. Discussion on June Park Tour Discussion – City Staff

Annually, this Commission will visit a site, City park and/or facility as part of their Work Plan. The location can be a renovated park, area of concern or a specific section of the City. Commissioner Davis has expressed an interest in previewing the Alviso Adobe once renovation is completed but an alternate location will need to be selected as well as a backup. Other Commissioners are also interested in seeing recently renovated parks. Staff received feedback and will compile a list of possible park locations for viewing. As far as the viewing, staff presented two options: Commission can take tour on night of actual meeting with an earlier start time or cancel regularly scheduled meeting in June and schedule a Special Meeting on a Saturday morning. Commission has agreed to meet earlier on night of actual meeting with a 5pm start time. Staff will finalize details and have on agenda for next month as a Special Meeting.

X. Staff Liaison Reports

Newly appointed Commissioner Baljit Gill was introduced and staff provided updates on Recreation and Community Services programs, services, and events.

XI. Council Liaison Reports

Vice Mayor Montano provided updates on City Council items.

XII. Future Agenda Items

City Garden Update

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:54pm to the next scheduled meeting on April 4, 2022.