

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** March 6, 2023
- Place of Meeting:** Milpitas City Hall Committee Conference Room.
- I. Call to Order:** Chair Strauss called the meeting to order at 7:00pm
- II. Flag Salute:** Chair Strauss led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Davis, Ehardt, Jackson, Montemayor, Thomas and Strauss
Commissioners Absent: Illescas
City Council Liaison Present: Hon Lien
City Staff Present: Renee Lorentzen - Director of Recreation and Community Services
Joshua Clevenger - Recreation Supervisor
Justin Yount - Sr. Public Services Assistant
Amanda Ingua - Public Services Assistant
- IV. Seating of Alternates:** None
- V. Approval of Agenda:** **MOTION** to approve the agenda for March 6, 2023 as submitted.
M/S: Jackson/Davis Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from February 6, 2023 as submitted.
M/S: Montemayor/Thomas Ayes: All
- VII. Public Forum:** Resident, Rob Means, spoke about LoopWorks – an advanced transit system to serve the Milpitas Bart station, providing convenient, quick and safe rides for residents, workers and visitors. An information card was handed out to Commissioners.
- VIII. Announcements and Correspondence**
None
- IX. Business Items**
- a. Proposed 2024-2028 Capital Improvement Program (CIP) – Park Projects Priority – City Staff**
CIP Manager, Michael Silveira and Interim City Engineer, Steve Chan, presented the Park Projects in the proposed 2024-2028 Capital Improvement Program. Areas of focus were the Park & Recreation project accomplishments, projects to be completed and projects to begin in FY 23-24 and the proposed 5-year CIP for Park & Recreation projects. Commission received presentation with a recommendation from staff to

move forward to City Council for approval.

MOTION to approve the staff recommendation.

M/S: Davis/Jackson

Ayes: All

b. Milpitas Comprehensive Zoning Ordinance Update Zoning Advisory Committee Appointment – City Staff

Senior Planner, Michael Fossati, came to Commission to seek out representatives to serve on the Zoning Advisory Committee (ZAC). This Ad Hoc committee will advise on the Comprehensive Zoning Ordinance Update, assisting in the updating of the City's outdated Zoning Ordinance to further the 2040 General Plan goals and policies. This committee will consist of existing City Commissions.

Appointments will be temporary, as the roles and responsibilities of members will conclude once City Council adopts project, which is anticipated to occur in approximately 2.5 years. Commissioners Davis and Strauss both volunteered to serve on Committee. Commissioner Thomas volunteered to serve as an alternate.

c. Discussion on June Park Tour Discussion – City Staff

Director of Recreation and Community Services, Renee Lorentzen, lead a discussion on deciding the site and theme for this year's tour. Commissioner Thomas recommended that Commission move forward with last years scheduled tour, which was not held due to lack of quorum. Commission agreed to move forward with recommendation. Staff will confirm locations and reserve out accordingly. It was planned that Commissioners and staff will meet for their June 5th meeting at 5pm at City Hall and will proceed with tour from there. Final details will be confirmed at their next scheduled meeting.

X. Staff Liaison Reports

Staff provided updates on Recreation and Community Services programs, services and upcoming events.

XI. Council Liaison Reports

Councilmember Lien provided updates on City Council items.

XII. Future Agenda Items

Sister Cities Discussion
Brown Act Training

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:04pm to the next scheduled meeting on April 3, 2023.